

Snetterton Parish Council

To Members of the Council

You are hereby summoned by the Clerk to attend the next

ANNUAL PARISH COUNCIL MEETING

Tyrrells Restaurant - Snetterton Circuit, Norfolk NR16 2QX

Monday 26th May 2025

To be held after the Annual Parish Meeting starting at 6.30 pm

Members of the public are welcome to attend and raise matters of concern or ask questions

Public Forum

A. To Receive Reports from County Councillor Stephen Askew & District Councillor Sarah Suggitt

All reports will be placed on the website: [http: https://snetterton-pc.gov.uk](https://snetterton-pc.gov.uk)

B. Members of the Public Forum

Members of the public may address the Council, with contributions limited to 5 minutes per person and a total maximum session time of 20 minutes

AGENDA

1. To Appoint a Chair
2. To Appoint a Vice Chair
3. To Approve Apologies for Absence
4. To Receive Declaration of Interests and any Requests for Dispensation
5. To Approve the Minutes of the Last Meeting on 24th March 2025
6. Finance
 - a) To Approve the End of Year Balance Sheet 2024/25
 - b) To Approve the Internal Auditor's Report for 2024/25
 - c) To Approve the Annual Audit Return Sections 1 & 2
 - d) To Agree a Certificate of Exemption from a Limited Assurance Review
 - e) To Appoint the Internal Auditor for 2025/26
 - f) To Receive the Financial & Budget Reports and Approve the Income & Expenditure
 - g) To Approve an Insurance Renewal Quotation
 - h) Unity Trust Bank - *update*
7. To Note the Current Planning Applications & Decisions
Applications
 - a) **PL/2025/0553/FMAJ**
Application Type: FMAJ major application
Proposal: Erection of commercial building with associated hard standing.
Site: Rjm Warehousing & Distribution Loch Lane, Snetterton Park, Snetterton, NR16 2JU
Status: Pending Decision
 - b) **PL/2025/0635/RMAJ**
Application Type: RMAJ Application for approval of reserved matters following outline (major)

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Proposal: Application for approval of Reserved Matters (plot 9) following outline planning permission 3PL/2021/1527/O and discharge of conditions 3, 5, 6, 8, 12 & 13.

Status: Pending Decision

c) PL/2025/0498/RMIN

Application Type: RMIN Reserved matters (minor)

Proposal: Application for approval of Reserved Matters (plot 10) following outline permission 3PL/2021/1527/O and discharge of conditions 3, 5, 6, 8, 12 & 13 of 3PL/2021/1527/O (as updated by application reference 3NM/2022/0128/NMA)

Location: Plot 10, Snetterton Park, Harling Road, Snetterton, NR16 2JU

Status: Pending Decision

d) PL/2025/0251/DCA

DCA Approval of details reserved by condition

Land Off Falcon Road, Snetterton, NR16 2FB.

Discharge of Condition(s) 3 & 4 on 3PL/2021/0989/F

Status: Pending Decision

e) PL/2025/0178/DCA

DCA Approval of details reserved by condition

Macbrook House, Snetterton Park, NR16 2JU

Discharge of conditions 5, 6, 8, 11, 15 & 16 on 3PL/2021/1527/O (Plot 14)

Status: Pending Decision

f) Section 53 of the Wildlife and Countryside Act 1981- update

Modification Application for the addition of a Network of Public Rights of Way to the Definitive Map and Statement for the Parish of Snetterton.

Councillor Ellis responded on the above consultation on behalf of SPC

Decisions

g) PL/2025/0139/RMIN

RMIN Reserved matters (minor) Snetterton Park, Harling Road, Snetterton, NR16 2JU

Application for approval of Reserved Matters (plot 8) following outline permission

3PL/2021/1527/O, discharge of conditions 3, 5, 6, 7, 8, 12, 13, 14 and 15 of

3PL/2021/1527/O (as updated by 3NM/2022/0109/0128/NMA 3NM/2023/0013/NMA).

Status: Granted with conditions

8. Highways and Transport

a) **Community Land at North End - update**

b) **South Farm, Sallow Lane - HGV Restriction Sign - update**

c) **Snetterton/Shropham, Proposed 40 mph Speed Limit Order PLB236 – update**

d) **Eroded Access on Wash Lane Byway, Snetterton South End – work scheduled 1st June**

9. Defibrillator – update

10. Correspondence (emails circulated as received)

11. AOB (For discussion only – the Council cannot make decisions on these items unless stated on the agenda)

a) **Snetterton Circuit Liaison Meeting – update**

b) **Tree Preservation Orders**

c) **PC Communications with our Neighbours**

d) **Gov.uk email addresses**

e) **Norfolk Nature Recovery Consultation**

f) **Meeting with George Freeman MP**

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12. To Receive Items for the Next Agenda

13. To Consider the following Dates for the Next Meetings

- Monday 28th July 2025 at 6.30 pm
- Monday 22nd September 2025 at 6.30 pm
- Monday 24th November 2025 at 6.30 pm

14. Staffing - Confidential

To Consider the passing of a resolution under the Public Bodies (Admission to Meetings) Act 1960 (as extended by s.100 of the Local Government Act 1972) that the public and press be excluded from the meeting for item 13 on the grounds that it could involve the likely disclosure of private and confidential information.

- a) To Approve the Appointment and Contract of the Parish Clerk & RFO**
- b) To Consider a Standing Order for the Clerk's Salary**

Sally Chapman

Clerk to Snetterton Parish Council

20th May 2025