

Snetterton Parish Council

PARISH COUNCIL MEETING

Tyrrells Restaurant - Snetterton Circuit, Norfolk NR16 2QX

Monday 24th November 2025 at 6.30 pm

Councillors Present: Sam Hempsall (Chair), Trevor Watkins (Vice Chair), Malcolm Dodd, Gen Ellis and Henry Mason

Clerk/Responsible Financial Officer (RFO): Sally Chapman

Also Present: District Councillor Sarah Suggitt and two parishioners

Public Forum

A. Public Forum

No questions

B. To Receive Reports from County Councillor Stephen Askew & District Councillor Sarah Suggitt

Cllr Stephen Askew sent apologies and a report, main points:

- PPS Scheme – HGV Signage, £750 committed from the Local Member Fund toward the Parish Council's contribution
- Devolution and Local Government Review, Public consultation open 19 November 2025 to 11 January 2026. Details available:
[Proposals for local government reorganisation in Norfolk and Suffolk - GOV.UK](#)
- Pot Holes, Routine issues to be reported via Norfolk County Council's online system
[Report a highways problem - Norfolk County Council](#)
Severe or urgent cases to be emailed to: stephen.askew.cllr@norfolk.gov.uk with location details and What3Words recommended for accurate reporting.

Cllr Sarah Suggitt gave a verbal report, main points:

- Local Government consultation open, with an online form available for anyone to complete
 - Local Plan consultation also available online for public input
 - Breckland District Council currently preparing the 2026–27 budget
 - Update provided on planning matters affecting the village and current regulations
- Cllrs thanked Cllr Suggitt for her advice and input.

MINUTES

1. To Approve Apologies for Absence

None

2. To Receive Declaration of Interests and any Requests for Dispensation

None

3. To Approve the Minutes of the Last Meeting on Monday 6th October 2025

[The Minutes from the Meeting held on Monday 6th October 2025](#) were confirmed unanimously as a true and accurate record and signed by the Chair.

4. Finance

a) To Receive the Financial & Budget Reports and Approve the Income & Expenditure

[Councillors Resolved unanimously to Approve the Financial and Budget Reports and the following Receipts and Expenditure:](#)

Signed:

Date:

Snetterton Parish Council

DATE	REFERENCE	DETAILS	RECEIPTS	EXPENDITURE
28/10/2025	S/O	Clerk's Salary - October		£378.52
30/10/2025	Transfer	Bank Service Charge		£6.00
03/11/2025	9	Clerk's Expenses August & September		£26.00
24/11/2025	10	Clerk's Expenses October & November		£26.00
24/11/2025	11	HM Land Registry - Title Deeds		£14.00
		Total	£ -	£ 450.52
		Reserves		
		General Reserves		£ 5,866.40
		Restricted Reserves		£ 1,200.00
		Total		£ 7,066.40

b) To Consider the Budget & Precept for 2026/27

Councillors Resolved to Approve the Budget and Precept for 2026/27 (as attached). The Precept will increase by £117.65 to £8,500 for 2026/27, representing an annual rise of £1.64 for a Band D property. The Tax Base of 83.8 has been confirmed by Breckland District Council.

Action: Clerk

c) Bid for Parish Partnership 2026/27 – HGV Restriction Signs – c/f

SPC has applied for 50% funding – the award letters will be issued in March 2026

5. To Note the Current Planning Applications & Decisions

Applications

a) PL/2025/1720/OMIN

Proposal: The Establishment of Public Open Space at North End, Snetterton NR 16 2LE.

Site: Snetterton North End, Old Hall Lane, Snetterton

Status: Pending Decision

Planning Applications 1343 and 1720

Cllrs discussed both North End applications at length with the District Councillor to clarify several points relating to the applications and covenant. The District Councillor confirmed that decisions on these applications will be made by a BDC committee and that Councillors may attend the meeting if they wish.

Councillors Resolved to request further clarification from Breckland District Council and then a response will be considered. The Clerk to submit comments before 8 January 2026.

Action: Clerk

b) PL/2025/1343/OMIN

Outline application for 3 No. 3-Bed 5-Person Houses and 2 No. 4-Bed 7-Person Houses

Site: Land at North End Snetterton

SPC Decision: To Support with Conditions.

Status: Pending Decision

c) PL/2025/1401/DCA

Discharge of condition 11 on pp PL/2025/0553/FMAJ

Rjm Warehousing & Distribution, Loch Lane, Snetterton Pk, Snetterton, Norfolk, NR16 2FU

SPC Decision: General Comment and submitted the Planning Policy.

Status: Pending Decision

d) PL/2025/1356/RMAJ

RMAJ Application for approval of reserved matters following outline (major) outline planning permission: 3PL/2022/0422/O. The approved planning permission is not EIA development.

Applicant: Boudica Developments Location: Land South Of Falcon Road, Snetterton, NR16 2JZ

SPC Decision: Objected to this planning Application with comments. Status: Pending Decision

Signed:

Date:

Snetterton Parish Council

e) PL/2025/0251/DCA

DCA Approval of details reserved by condition - Land Off Falcon Rd, Snetterton, NR16 2FB.

Discharge of Condition(s) 3 & 4 on 3PL/2021/0989/F

[SPC Decision: General Comment and submitted the Planning Policy.](#)

Status: Pending Decision

Decisions

f) PL/2025/1425/NMA

Non-material amendment of an existing planning permission Snetterton Park Harling Road, Snetterton, Norwich, Norfolk, NR16 2JU Non-Material Amendment To PP 3PL/2023/0925/O To vary the list of plans and documents in the decision notice.

[SPC Decision: General Comment and submitted the Planning Policy.](#)

Status: Approved - Acceptable

g) PL/2022/0378/F Full (Historic)

Site: Land At 600250 290533 Chalk Lane, Snetterton, Norfolk,

Proposed development of 10 x commercial units for light industrial, Use Class Eg(iii), & use Class B8 on undeveloped site, including associated parking and landscaping.

Status: Granted with conditions

6. Breckland Local Plan: Regulation 18 Consultation – update

a) Roudham and Larling Strategic Development Area Meeting –18th November 2025

Cllr Hemsall and Cllr Watkins attended the meeting and reported that it was very informative.

b) The Public Consultation Draft Plan - 31 October 2025 - 15th December 2025

[Councillors Requested the Clerk to resubmit the Snetterton Parish Council Submission to Breckland District Council Local Plan originally submitted in July 2024.](#)

Action: Clerk

7. Highways and Transport

a) NCC Application for a Restricted Byways Across World Horse Welfare Land - update

The Clerk contacted NCC regarding the modified application in the Parish of Snetterton. NCC advised that work is ongoing on the report assessing all relevant evidence and, due to the number of routes involved, the process will be lengthy. All interested parties will receive a Notice of Decision once the outcome has been determined.

b) Light Pollution - A11 Corridor – update

There has been no update regarding light pollution along the A11 corridor. Cllrs requested Cllr Ellis to contact Norfolk County Council again.

Action: GE

c) Snetterton/Shropham Hargham Road, North End Road & Spring Lane, 40mph Speed Limit

Proposal – Traffic Regulation Order – update

No update received.

8. Correspondence (emails circulated as received)

a) Freedom of Information Request from Adam Smith Institute, London

The Clerk has responded to a FOI request. The request, which had been sent to many Councils, was considered a general data-gathering exercise, and most of the information requested was already publicly available on the website.

b) WHW Candlelit Carol Service Invitation – Monday 8th December 2025

The majority of Cllrs and partners will be attending the event.

Action: Clerk

c) Snetterton Residents Action Group Introduction (SRAG)

Cllrs noted that a new group has been formed in Snetterton.

Signed:

Date:

Snetterton Parish Council

9. AOB (For discussion only – the Council cannot make decisions on these items unless stated on the agenda)

a) Snetterton Circuit Liaison Meeting Report - 16th October 2025

Cllr Watkin attended the meeting. The main points were:

- Noise issues were discussed, including two referred to the Parish Council: A general inquiry seeking advice on how to complain about noise from the circuit and a detailed complaint from an Old Buckenham resident regarding procedures.
- MSV outlined their noise procedures, regulations, guidelines and confirmed that all events are monitored and enforced by independent qualified scrutineers and are fully compliant.

b) Defibrillator – update

The Chair was pleased to report that the defibrillator has now been installed at World Horse Welfare (WHW). Details have been registered on The Circuit, on the SPC website (including guidance on use), and shared on the Snetterton Facebook group. Louise Browne (WHW) will check the defibrillator regularly, with the Chair covering when she is unavailable. Cllrs expressed thanks to WHW for housing the defibrillator and supporting the project.

c) Snetterton Roadside Nature Reserves – update

The Clerk informed Councillors that there is one roadside nature reserve in Snetterton, numbered RNR242, on Sallow Lane. Cllr Ellis informed that funding for roadside nature reserves has now been withdrawn. They noted that in 2022 there were 110 sites, increasing to 300 sites in 2025.

d) Tree Preservation Orders – update

The Clerk advised that she had received a response from the Tree and Countryside Officer at BDC. He confirmed that the necessary steps are being taken to progress the potential Tree Preservation Order on the trees raised by Cllr Ellis. The trees, mainly Oaks with some Black Poplar, Horse Chestnut and Sycamore, approximately thirty-five in total, are located along Lime Kiln Lane, the Driftway, Lovers' Lane and parts of Sallow Lane. This will ensure the trees receive appropriate protection.

e) Meeting with George Freeman MP – update

The Clerk reported that, despite numerous emails, George Freeman MP and his staff have not acknowledged or responded to her emails.

10. To Receive Items for the Next Agenda

- a) Litter around McDonald's
- b) Planning Training

11. To Note the following Meeting Dates

- Monday 26th January 2026 at 6.30 pm
- Monday 23rd March 2026 at 6.30 pm
- Tuesday 19th May 2026 at 6.30 pm – Annual Parish Meeting & Annual Parish Council Meeting
- Monday 27th July 2026 at 6.30 pm
- Monday 28th September 2026 at 6.30 pm
- Monday 23rd November 2026 at 6.30 pm

The meeting ended at 7.34 pm

Signed:

Date:

Snetterton Parish Council

Snetterton Parish Council	
INCOME	Approved
	Budget
	2026/27
Precept	8500.00
VAT Reclaim from previous year	50.00
Business Saver Interest	100.00
Total Income	8,650.00
Budget Variance	
EXPENDITURE	
Clerk's Salary	4,740.00
Clerk's Office Costs	156.00
Payroll	-
General Expenses	100.00
ICO Data Protection	47.00
Insurance	350.00
Internal Audit	90.00
Miscellaneous	100.00
Maintenance	200.00
IT & Website	80.00
S137 Grants/Donations	100.00
Subscriptions	65.00
Hall Rent	-
Elections	200.00
Training	375.00
Contingency - Unplanned Spend	750.00
Vat - To Reclaim	50.00
Bank Charges	72.00
To Build General Reserves	1,000.00
Defibrillator Consumables (pads and battery)	150.00
Total Expenditure	8,625.00
Budget Variance	
	25.00

Signed:

Date: