

Snetterton Parish Council

PARISH COUNCIL MEETING

Tyrrells Restaurant - Snetterton Circuit, Norfolk NR16 2QX

Tuesday 19th May 2026 – 6.50 pm

Councillors Present: Sam Hemsall (Chair), Trevor Watkins (Vice Chair), Gen Ellis and Henry Mason

Clerk & Responsible Financial Officer (RFO): Sally Chapman

Also Present: Six parishioners

Public Forum

A. Public Forum

- **Snetterton Residents Action Group (SRAG)**

SRAG's Chair gave a brief update, reporting that the District Council has withdrawn the North End planning application and that he had informed all members.

B. To Receive Reports from District Councillor Sarah Suggitt

- **County Councillor - update**

It was reported that Scott Hussey is now the County Councillor for The Brecks Division, of which Snetterton is now part. The Clerk will make contact and invite him to future meetings.

- **District Councillor** – no report

MINUTES

1. To Appoint a Chair

[Sam Hemsall was Proposed and Elected as Chair.](#)

The Declaration of Acceptance of office form was signed.

2. To Appoint a Vice Chair

[Trevor Watkins was Proposed and Elected as Vice Chair.](#)

The Declaration of Acceptance of office form was signed.

3. To Approve Apologies for Absence

[Apologies Received and Approved from Cllr Dodds.](#)

4. To Receive Declaration of Interests and any Requests for Dispensation

None

5. To Approve the Minutes of the Last Meeting on Monday 30th March 2026

[The Minutes from the Meeting held on Monday 30th March 2026 were confirmed unanimously as a true and accurate record and signed by the Chair.](#)

6. Finance - all documents can be found on [SPC's website](#)

a) To Approve the End of Year Accounts 2025/26

[Councillors Approved unanimously the End of Year Accounts](#)

b) To Approve the Internal Auditor's Report for 2025/26 & To Consider the Recommendations

[Councillors Approved the Internal Auditor's Report and Agreed to the following recommendations](#)

1. The 'Privacy Notice' link on the website pages is broken – Now removed.
2. Bullying & Harassment Policy - [Councillors Approved to Adopt.](#)
3. General Reserves Policy - [Councillors Approved to Adopt.](#)
4. Payments over £100 be put on the website with the Annual Accounts – Now completed.

Signed:

Date:

Snetterton Parish Council

c) To Approve the Annual Audit Return Sections 1 & 2

Councillors resolved unanimously the Annual Audit Return Sections 1 & 2 and the Chair and RFO signed the documents.

d) To Consider a Certificate of Exemption from a Limited Assurance Review

Councillors resolved unanimously the Certificate of Exemption from a Limited Assurance Review and the Chair and RFO signed the documents.

e) To Appoint the Internal Auditor for 2026/27

Councillors Resolved to request the Internal Auditor Carol Bailey to complete the Internal Audit for 2026/27.

f) To Receive the Financial & Budget Reports and Approve the Income & Expenditure

Councillors Resolved unanimously to Approve the Financial and Budget Reports and the following Receipts and Expenditure:

DATE	REFERENCE	DETAILS	RECEIPTS	EXPENDITURE
10/04/2026	BACS	BDC Precept - 1st half	£ 4,250.00	
10/04/2026	BACS	VAT Reclaim 2025-26	£ 31.55	
28/04/2026	S/O	Clerk's Salary - April		£378.52
30/04/2026	Transfer	Bank Service Charge		£7.00
19/05/2026	1	NCC Parish Partnership - New Sign Fund		£750.00
19/05/2026	2	Clerk's Expenses April & May		£33.59
19/05/2026	3	Carol Bailey - Internal Auditor		£90.00
19/05/2026	4	Zurich Insurance		£304.00
19/05/2026	5	NALC Subscription		£59.07
19/05/2026	6	Silverback Planning Solutions Ltd - Training		£250.00
		Total	£ 4,281.55	£ 1,872.18
		Reserves		
		General Reserves		£ 4,068.22
		Restricted Reserves		£ 2,450.00
		Total		£ 6,518.22

g) To Consider the Insurance Renewal Quotations

Councillors Agreed to continue with Zurich Insurance at a cost of £304.00.

h) Planning Training – update

Councillors agreed that the planning training held in April, was very worthwhile and beneficial to the Parish Council.

i) Parish Partnership 2026/27 – HGV Restriction Signs – update

The Chair informed Cllrs that SPC has now received the invoice for their 50% contribution towards the HGV restriction signs. The signs are hopefully due to be in place later this year.

7. Policies

a) To Consider a Section 106 Policy

The Clerk informed Cllrs that she is still awaiting a response from the District Councillor regarding whether SPC can claim Section 106 monies. If it is possible for SPC to receive Section 106 funding, the Clerk will draw up a draft policy.

Action: Clerk

8. To Note the Current Planning Applications & Decisions

To consider Planning Applications and any Additional Applications issued after the Agenda is published. Click the application number to view.

Applications

a) PL/2026/0703/VAR

VAR Application for removal or variation of a condition following a grant of planning permission

Signed:

Date:

Snetterton Parish Council

Proposal: Variation of condition 3 on PP 3PL/2023/0471/F -This Planning Statement supports an application under Section 73 of the Town and Country Planning Act 1990 to vary Condition 3 of planning permission 3PL/2023/0471/F, in respect of Units 12 and 13 only, to permit their use as a Post-Mortem Computed Tomography (PMCT) facility delivering coronial services to Norfolk County Council under contract NCCT42893.

[SPC Decision: Support and Submit the Planning Policy.](#) BDC Status: Pending Decision

b) PL/2026/0302/FMIN

Proposed electrical substation to support wider industrial estate.

Twells Business Park, Snetterton

[SPC Decision: To Submit the Planning Policy.](#) BDC Status: Pending Decision

c) PL/2025/1806/RMAJ

RMAJ Application for approval of reserved matters following outline (major)

Unit 4 Snetterton Park Harling Road, Harling Road, Snetterton, NR16 2JU

[SPC Decision: To Submit the Planning Policy.](#) BDC Status: Pending Decision

d) PL/2025/1356/RMAJ

RMAJ Application for approval of reserved matters following outline (major) outline planning permission: 3PL/2022/0422/O.

Land South Of Falcon Road, Snetterton, NR16 2JZ

[SPC Decision: Objected to this Planning Application with comments.](#) BDC Status: Pending Decision

Decisions

e) PL/2025/1949/FMIN – [Link](#)

Land At Falcon Road, Snetterton, Norfolk, NR16 2FB

Provision of electrical sub-station.

[SPC Decision: To Submit the Planning Policy.](#) BDC Status: Granted with conditions

f) PL/2025/1954/FMIN - [Link](#)

Land At Falcon Road, Snetterton, Norfolk NR16 2JZ

Construction of roundabout, vehicular access road, footpaths, drainage swales and associated infrastructure.

[SPC Decision: To Submit the Planning Policy.](#) BDC Status: Granted with Conditions

g) PL/2026/0332/FMIN - [Link](#)

Provision of electrical substation.

Land South Of Falcon Road, Snetterton

[SPC Decision: To Submit the Planning Policy.](#) BDC Status: Granted with conditions

h) PL/2026/0393/NMA

NMA Non-material amendment of an existing planning permission

Proposal: Non-Material Amendment on PP 3PL/2024/0701/H Proposed amendment to reflect changes that have been made to the Assembly Point Strategy, requiring the external lighting scheme and fittings to change.

Location: Land Off Heath Road North Of Snetterton Motor Circuit, Snetterton

[SPC Decision: To Submit the Planning Policy.](#) BDC Status: Acceptable (NMA)

i) PL/2025/1343/OMIN - [Link](#)

Outline application for 3 No. 3-Bed 5-Person Houses and 2 No. 4-Bed 7-Person Houses

Land at North End Snetterton

[SPC Decision 2nd February 2026: Councillors Resolved to Withdraw their Support for the above applications and agreed to issue a statement to Breckland District Council outlining the reasons for this decision.](#) BDC Status: Withdrawn

j) PL/2025/1720/OMIN - [Link](#)

The Establishment of Public Open Space at North End, Snetterton NR 16 2LE.

Snetterton North End, Old Hall Lane, Snetterton

Signed:

Date:

Snetterton Parish Council

SPC Decision 2nd February 2026: Councillors Resolved to Withdraw their Support for the above applications and agreed to issue a statement to Breckland District Council outlining the reasons for this decision. BDC Status: Withdrawn

k) PL/2026/0393/NMA - [Link](#)

Proposal: Non-Material Amendment on PP 3PL/2024/0701/H Proposed amendment to reflect changes that have been made to the Assembly Point Strategy, requiring the external lighting scheme and fittings to change.

Land off Heath Road, north of Snetterton Motor Circuit

[SPC Decision: To Submit the Planning Policy](#). BDC Status: Acceptable

l) PL/2025/0251/DCA - [Link](#)

DCA Approval of details reserved by condition

Land Off Falcon Rd, Snetterton, NR16 2FB.

Discharge of Condition(s) 3 & 4 on 3PL/2021/0989/F

[SPC Decision: To Submit the Planning Policy](#). BDC Status: Discharge of Condition

9. Breckland Local Plan: Regulation 18 Consultation – update

The Chair confirmed that SPC's comments have been uploaded to page 201 of the 'Public Consultation Comments – Part 1 of 4', available via the following link: [Regulation 18 Local Plan Consultation 2025 - Breckland Council](#)

10. Highways and Transport

a) Speeding Traffic through Snetterton

Cllrs discussed speeding traffic through Snetterton and agreed to contact Norfolk County Council to request a traffic survey for the centre of the village near the church, which is currently subject to a 60 mph speed limit. This follows a recent incident in which a post van was struck by a speeding vehicle.

Action: Clerk

b) NCC Application for a Restricted Byways Across World Horse Welfare Land – c/f

c) Light Pollution - A11 Corridor – no update

11. Correspondence (emails circulated as received)

None

12. AOB (For discussion only – the Council cannot make decisions on these items unless stated on the agenda)

a) Website Statistics - Year Ending 31st March 2026

The Clerk read out the website statistics informing the website received 1,400 views and 774 visitors.

b) George Freeman MP Meeting Request

The Clerk reported that she has emailed MP George Freeman on three occasions without response and has also left comments on his Facebook posts requesting that he contact SPC, but to no avail.

c) MotorSport Vision (MSV) Liaison meeting - 15th April 2026

Cllr Watkins read out his report (*attached below*).

d) Tree Preservation Orders – no update

13. To Receive Items for the Next Agenda

None

Signed:

Date:

Snetterton Parish Council

14. To Note the following Meeting Dates

- Monday 27th July 2026 at 6.30 pm
- Monday 23rd September 2026 at 6.30 pm – new date
- Monday 23rd November 2026 at 6.30 pm

The meeting ended at 7.38 pm

12.c) MotorSport Vision (MSV) Liaison meeting - 15th April 2026

Councillor Watkins attended the meeting in April 2026 and provided the following update:

1. Noise

The complaint email to the Clerk was discussed. MSV have not had any contact from the parishioner since last October. Most of the group failed to understand how noise from the circuit could be a problem in Old Buckenham, indeed MSV confirmed that they had never before had any communication from Old Buckenham Parish Council or its residents. However, MSV and the new officer at Breckland District Council have been discussing raising the noise bunds, including those around the Bomb Hole area. There is a school of thought, however, that having higher bunds causes the noise to be carried further. Therefore, both BDC and MSV are to conduct independent scientific tests to find out the difference higher bunds would make.

2. Noise Complaints

The circuit has introduced a new noise complaint format. Two spreadsheets have been provided, one detailing the complaints received and the other showing the responses from the Circuit Manager.

3. Residents' Evening

A residents' evening is provisionally scheduled for Monday 3rd August 2026.

4. Local Issues

East Harling Parish Council has contacted other Parish Councils to suggest working together to develop a common policy towards the local plan and other related matters.

5. Larling Road Housing Development

The group understands that BDC has requested that a new high school be provided by developers and that this may include the possible re-siting of East Harling Primary School.

Signed:

Date: