

Snetterton Parish Council

PARISH COUNCIL MEETING

Tyrrells Restaurant - Snetterton Circuit, Norfolk NR16 2QX

Monday 27th July 2026 at 6.30 pm

Councillors Present: Sam Hemsall (Chair), Trevor Watkins (Vice Chair), Malcom Dodd, Gen Ellis & Henry Mason

Clerk & Responsible Financial Officer (RFO): Sally Chapman

Also Present: District Councillor Sarah Suggitt & six parishioners

Public Forum

A. Public Forum

No questions

B. To Receive Reports from County Councillor Scott Hussey & District Councillor Sarah Suggitt

County Councillor Scott Hussey sent belated apologies. No report was received.

District Councillor Sarah Suggitt gave a verbal report. The main points were:

- An update on the Breckland Local Plan was provided, including details of the consultation periods (see point 7).
- Local Government Reform progress update and it was noted that there is a strict timeframe for implementation, with preparations required before the reforms come into force.
- The new arrangements are expected to include elections for shadow councillors in May 2027, with work already beginning to establish schemes and prepare for the transition period.
- It was advised that planning arrangements may change, with more decisions potentially being delegated to officers rather than being determined by planning committees, depending on the pace and implementation of the reforms.
- Cllr Suggitt also highlighted upcoming business engagement and support opportunities, including grant funding available in Breckland for local businesses. The parish was noted to have a thriving business community.

MINUTES

1. To Approve Apologies for Absence

None

2. To Receive Declaration of Interests and any Requests for Dispensation

None

3. To Approve the Minutes of the Last Meeting on Tuesday 19th May 2026

The Minutes from the Meeting held on Tuesday 19th May 2026 were confirmed unanimously as a true and accurate record and signed by the Chair.

4. Finance

a) To Note the Certificate of Exemption was submitted on 27th May 2026

Councillors noted that the Certificate of Exemption had been submitted on 27th May 2026, well before the deadline of 1st July 2026.

b) To Appoint the Internal Auditor for 2026/27 – update

The Internal Auditor, Carol Bailey has agreed to complete SPC's Internal Audit in May 2027.

c) To Receive the Financial & Budget Reports and Approve the Income & Expenditure

Councillors Resolved unanimously to Approve the Financial and Budget Reports and the following Receipts and Expenditure:

Signed:

Date:

Snetterton Parish Council

DATE	REFERENCE	DETAILS	RECEIPTS	EXPENDITURE
28/05/2026	S/O	Clerk's Salary - May		£378.52
31/05/2026	Transfer	Bank Service Charge		£7.00
09/06/2026	Transfer	From Saver Account - £1,000		
28/06/2026	S/O	Clerk's Salary - June		£378.52
30/06/2026	Transfer	Bank Service Charge		£7.00
27/07/2026	7	Clerk's Expenses - June & July		£26.00
27/07/2026	8	NALC - Website Fees		£86.88
		Total	£ -	£ 883.92
		Reserves		
		General Reserves		£ 4,421.75
		Restricted Reserves		£ 3,050.00
		Total		£ 7,471.75

d) To Consider a Remembrance Poppy Wreath or RBL Donation

Councillors Resolved to purchase a RBL Poppy Wreath costing £23.00, to be placed on the gate of All Saints Church on Remembrance Day, subject to permission from the Church Trust. **Action: Clerk**

e) Parish Partnership 2026/27 – Sallow Lane HGV Restriction Signs – update

Councillors confirmed that the new Sallow Lane HGV restriction signs have now been installed by Norfolk County Council.

5. Policies

a) To Consider a Section 106 Policy

- District Councillor Suggitt provided an update on Section 106 agreements, explaining the legal obligations placed on developers. She advised that these obligations are normally applied to residential developments and are dependent on meeting the relevant legal requirements.
- It was noted that the Community Infrastructure Levy (CIL) is not currently available within Breckland District Council.
- Cllr Suggitt suggested that the Parish Council and parish should provide a "wish list" of infrastructure priorities for the village, so these can be considered when planning applications are being reviewed. **Action: Cllrs/Clerk**
- Councillors discussed the possibility of creating a Section 106 policy but agreed that this would be difficult to establish.
- Cllr Suggitt agreed to arrange a meeting with developers in Dereham to discuss future infrastructure needs.
- Councillors thanked Cllr Suggitt for her input and the information provided.

6. To Note the Current Planning Applications & Decisions - Click the application number to view To consider Planning Applications and any Additional Applications issued after the Agenda is published.
Cllrs noted the following:

Applications

a) PL/2026/0839/VARMAJ

Proposal: Variation of condition 2 and 8 on pp 3 PL/2024/0132/D - removal of parapet and revised roof form, revised cladding/external materials, amended front facade, design changes
Site: Plot 5a Accelerator Way, Snetterton Business Park, Snetterton, Norfolk, NR16 2FT
SPC Decision: To Submit the Planning Policy. BDC Status: Pending Decision

b) PL/2025/1954/FMIN

Proposal: Construction of roundabout, vehicular access road, footpaths, drainage swales and associated infrastructure.
Site: Land At Falcon Road, Snetterton
SPC Decision: To Submit the Planning Policy. BDC Status: Pending Decision

Signed:

Date:

Snetterton Parish Council

c) **PL/2025/1806/RMAJ**

RMAJ Application for approval of reserved matters following outline (major)
Unit 4 Snetterton Park Harling Road, Harling Road, Snetterton, NR16 2JU
[SPC Decision: To Submit the Planning Policy](#). BDC Status: Pending Decision

d) **PL/2025/1356/RMAJ**

RMAJ Application for approval of reserved matters following outline (major) outline planning permission: 3PL/2022/0422/O.
Land South Of Falcon Road, Snetterton, NR16 2JZ
[SPC Decision: Object to this Planning Application with comments](#). BDC Status: Pending Decision

Decisions

e) **PL/2026/0703/VAR**

VAR Application for removal or variation of a condition following a grant of planning permission
Proposal: Variation of condition 3 on PP 3PL/2023/0471/F -This Planning Statement supports an application under Section 73 of the Town and Country Planning Act 1990 to vary Condition 3 of planning permission 3PL/2023/0471/F, in respect of Units 12 and 13 only, to permit their use as a Post-Mortem Computed Tomography (PMCT) facility delivering coronial services to Norfolk County Council under contract NCCT42893.

[SPC Decision: Support and Submit the Planning Policy](#). BDC Status: Granted with conditions

f) **PL/2026/0302/FMIN**

Proposed electrical substation to support wider industrial estate.
Twells Business Park, Snetterton

[SPC Decision: Support and Submit the Planning Policy](#). BDC Status: Granted with conditions

7. Breckland Council Local Plan – *click title to view*

Cllrs noted the following:

- a) **Regulation 18 Local Plan Consultation 2025** – ends 30th July 2026
- b) **Regulation 19 Local Plan Consultation 2026** – 31st July – 16th September 2026
- c) **Breckland Local Plan Call for Gypsy and Traveller Sites** – 31st July – 16th September 2026

8. Highways and Transport

a) **To Consider 'No Access to Snetterton Racetrack' Sign**

Cllrs considered the proposal for a 'No Access to Snetterton Racetrack' sign on the northbound carriageway of the A11 near Larling Interchange, to help deter race circuit traffic from travelling through the village. It was noted that the A11 is managed by National Highways and that the access gate is not open on race days.

[Councillors Agreed to contact MSV's new Operations Team Leader to ensure that the access gate is not used, in accordance with the previous agreement with the former manager.](#) **Action: TW**
[Councillors Agreed that National Highways should be contacted to confirm whether appropriate signage can be installed and to establish the cost, before we approach MSV for support.](#)

Action: Clerk

b) **Speeding Traffic through Snetterton**

- Norfolk County Council (NCC) advised that a site visit will be arranged to review the highway concerns raised, including visibility and maintenance issues. The review will be limited to publicly maintained highways and will not include Ada Cole Avenue, which is a private road.
- It was noted that traffic surveys and feasibility studies vary in cost depending on the scope required, and further guidance can be provided if funding becomes available.

Signed:

Date:

Snetterton Parish Council

- NCC confirmed that speed enforcement cameras are the responsibility of Norfolk Constabulary and the Norfolk Safety Camera Partnership. Current collision data does not indicate that Snetterton meets the criteria for camera enforcement.
- c) **World Horse Welfare Meeting re NCC Application for a Restricted Byways – update**
Cllr Ellis reported on a meeting held with World Horse Welfare on 8th July. The report from the meeting was noted and is attached below.
- d) **Light Pollution - A11 Corridor – no update**

9. Correspondence (*emails circulated as received*)
None

10. AOB (*For discussion only – the Council cannot make decisions on these items unless stated on the agenda*)

a) **Local Parishes Working Group**

Councillor Edge from Harling Parish Council invited Snetterton Parish Council to join a Local Parishes working group.

Councillors Agreed that this was a positive initiative and Councillor Hempsall and Councillor Watkins agreed to be part of the group.

Action: Clerk to advise Harling Parish Council.

b) **George Freeman MP Meeting Request**

The MP's Secretary has now made contact with Snetterton Parish Council, and the Chair will arrange a meeting.

Action: SH

c) **Tree Preservation Orders – update**

SPC is still waiting for a progression update.

11. To Receive Items for the Next Agenda
None

12. To Note the following Meeting Dates

- **Wednesday 23rd September 2026 at 6.30 pm**
- **Monday 23rd November 2026 at 6.30 pm**

The meeting ended at 7.52 pm

8.c) World Horse Welfare Meeting

Meeting held at the offices of the World Horse Welfare on 8th July at 3pm between Jenny Fernando, Head of Finance and Administration, and Cllr Gen Ellis

I initially contacted Ms Fernando to discuss gaining the support of the charity in the PC's attempt to persuade NCC Highways of the importance of reducing the speed limit along Sallow Lane/Church Lane from 60mph to a more reasonable and sensible limit. We discussed the possibility of reducing the limit through the area near the WHW offices and stables to 20mph and then, probably at the entrance to the Rectory, to 30mph for part of Sallow Lane up to Mill Lane. It was a very productive meeting and re-established contact with the charity.

Ms Fernando was very supportive of the idea and offered to try to find some statistics of movement across the lane near the stables which is clearly a very dangerous area.

I also mentioned the Dark Skies initiative which Cllr Mason and I are leading, contacting local industries to ask them to lower the intensity of their exterior lighting. She was very interested in this initiative and will discuss it with the WHW's local Environmental Group to try to promote a reduction in lighting. She also felt that it was something that the charity's other farms in different parts of the UK could adopt.

Cllr Gen Ellis

Signed:

Date: